



Consulate Pakistan Glasgow

Guidelines for Machine Readable Passport (MRP) Applicants

Please read these guidelines **before booking your appointment**. Bring all required **original documents, photocopies, and printed supporting documents**. Incomplete applications may not be processed.

1. Valid NADRA Document

Your MRP application can only be processed if you have a valid, original Pakistani NADRA document:

- **CNIC**
- **NICOP**
- **Smart National ID Card**
- **CRC** – for applicants under 18 only

If you do not have the required NADRA document, please obtain it before applying for your MRP.

2. Before Your Appointment

- Book an **online appointment** only after checking your document requirements.
- Attend on the **date and time shown on your appointment**.
- Bring all **original documents and required photocopies**.
- If you need to change passport details, update your **NADRA record first**.
- Children require a **separate, complete set of documents**.
- If you are unsure about any requirement, contact the MRP Section **before your appointment**.
- First-time adult applicants may require **National Status verification** in Pakistan.
- Applicants subject to restrictions under Pakistani law may be subject to additional verification or passport restrictions.

3. Adult Applicants

Bring:

Pakistani Documents

- Original Pakistani passport, plus photocopies of the required pages.
- Original valid **CNIC/NICOP/Smart National ID Card**, plus one photocopy.
- Ensure your **marital status is correctly updated** on your Pakistani ID card, where applicable.

UK Immigration Status

Bring proof of your current UK status, such as:

- British passport;
- UK visa; or
- Valid online UK immigration status

Where applicable, bring your **share code** and a **printed copy of your detailed immigration status showing your photograph**.

First-time adult applicants or applicants with pending immigration status may require additional verification.

4. Minor Applicants

Bring:

- Child's original Pakistani passport, plus photocopies of the required pages.
- Child's valid **CNIC/NICOP/Smart National ID Card/CRC**, plus photocopy.
- Child's UK immigration-status documents.
- **Detailed birth certificate**.

Parents/Guardians

Both parents should normally attend with the child.

Each parent should bring:

- Original Pakistani passport;
- Original CNIC/NICOP/Smart National ID Card;
- Valid UK immigration status; and
- Required photocopies.

For minor applications, a **share code is not required**.

Where applicable, bring a printed copy of the child's detailed UK immigration status showing their photograph.

If both parents cannot attend, contact the MRP Section **before the appointment** to confirm the required consent/custody documents.

Parents Who Are Separated

Bring the relevant **court order or legally valid custody/consent documents**, where applicable.

5. Lost Passport

If your Pakistani passport has been lost, bring a **police report** containing the applicant's full details and passport number, where applicable.

Additional fees, penalties, and verification may apply.

6. Dual Nationals

Dual-national applicants should bring their **British/foreign passport and photocopy**.

If you do not have a Pakistani passport, additional verification by the relevant authorities in Pakistan may be required.

7. Online Applications Referred to MRP

If your online passport application has been rejected because of biometric or other issues:

1. Book an MRP appointment.

2. Bring the **online rejection/cancellation letter**.
3. Bring the **fee utilisation letter**, where applicable.
4. Pay any applicable difference in fee.

8. Passport Collection

Collect your passport between **3:00 PM and 4:30 PM** on your scheduled collection date.

Bring your **passport collection receipt** and confirm collection arrangements with the passport officer beforehand.

Passports may be collected by the applicant or an authorised **blood relative**, subject to the required authorisation and proof of identity.

9. Important Rules

- **Mobile phones must not be used** in the MRP Section.
- Photography, video recording and audio recording are **strictly prohibited**.
- All documents must be **valid and original**, with required photocopies.
- Please remain **polite, patient and cooperative** with staff.
- Additional documents or verification may sometimes be required.

10. Please Bring Everything With You

The Consulate **does not provide printing or photocopying facilities**.

Before attending, make sure you have:

- All original documents
- Required photocopies
- Printed UK immigration-status documents
- Share code, where applicable
- Passport/collection receipts
- Police report, if applicable
- Consent/custody documents, if applicable
- Any letters issued by the online passport section

Consulate of Pakistan PK

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Incomplete documentation may result in your application not being processed.

If you are unsure about any requirement, contact the **MRP/Passport Section before your appointment**.